

**SEKOM İLETİŞİM SİSTEMLERİ SANAYİ VE TİCARET A.Ş.**  
**RELATED PERSON APPLICATION FORM WITHIN THE SCOPE OF THE LAW ON THE**  
**PROTECTION OF PERSONAL DATA NO.6698**

The data owners defined as “related person” (hereinafter will refer to “**Applicant**”) in the **Law on the Protection of Personal Data No.6698** (hereinafter will refer to “**GDPR**”) are granted with the following rights within GDPR Article 11:

- to learn whether personal data relating to them are processed,
- to request information if personal data relating to them are processed,
- to learn for what purposes personal data relating to them are processed and whether these data are used in line with these purposes,
- to have knowledge of the third persons to whom personal data relating to them are transferred in the country and overseas,
- to request rectification of personal data relating to them in cases where they are processed incompletely or inaccurately, and to request informing third parties to whom your personal data were transferred about this rectification within this scope
- to request erasure or destruction of personal data in case the reasons requiring its processing disappear, although it has been processed in accordance with the provisions of other laws and other legislation related to GDPR, and request the notification of this transaction to third parties to whom your personal data were transferred,
- To object to the emergence of a result against you caused through analysis of processed personal data exclusively by automated systems,
- to request compensation for damages caused by unlawful processing of personal data.

In accordance with ***Notification on the Procedures and Principles of Application to the Data Controller*** under GDPR, Article 13 (1), the applications to be made to our Company regarding these rights should be in writing or by e-mail to [kvkk@sekom.com.tr](mailto:kvkk@sekom.com.tr) from your e-mail address which was previously notified to our company and is recorded in our Company’s system, or by other methods to be determined further by **Personal Data Protection Board** (hereinafter will refer to “**Board**”).

Within this framework, after printing this form, the applications to be made “in written” to our Company may be submitted as follows:

- Applicant applying to our Company in person,
- By Notary Public or by registered mail,
- By e-mail to our Company’s e-mail address of [kvkk@sekom.com.tr](mailto:kvkk@sekom.com.tr) if the Applicant has an e-mail address recorded in our Company’s systems.

Below, information is given regarding the written application channels regarding how the written applications will be delivered to us:

<b>Application Method</b>	<b>Address to which Application Will Be Submitted</b>	<b>Information Required to be Stated While Applying</b>
Application in person (The applicant's visit to the application address in person and applying with his/her identity)	Kızılırmak Mah. 1450.Sokak No:3 Kat 15,70 Nolu Bağımsız Bölüm 06530 Çankaya-Ankara	The statement " <u>Information Request Under the Law on Protection of Personal Data</u> " should appear on the envelope.
Service through Notary Public	Kızılırmak Mah. 1450.Sokak No:3 Kat 15,70 Nolu Bağımsız Bölüm 06530 Çankaya-Ankara	The statement " <u>Information Request Under the Law on Protection of Personal Data</u> " should appear on the service envelope.
Submission through registered E-mail Address	<a href="mailto:sekom@hs01.kep.tr">sekom@hs01.kep.tr</a>	The subject of the e-mail should be " <u>Information Request Under the Law on Protection of Personal Data</u> ".
E-mailing from an e-mail which is recorded in our Company	<a href="mailto:kvkk@sekom.com.tr">kvkk@sekom.com.tr</a>	The subject of the e-mail should be " <u>Information Request Under the Law on Protection of Personal Data</u> ".

Your applications sent to us will be answered within thirty days from the date of your request, according to GDPR Article 13, paragraph 2, depending on the nature of the request. Our responses will be sent to you in writing or electronically in accordance with the provisions of Article 13 of GDPR.

**A. Contact Details of the**

**Applicant First Name** :  
**Last Name** :  
**ID Number** :  
**Phone Number** :  
**E-mail** :  
**Address** :

**B. Please specify your relation with our Company.**

<input type="checkbox"/> Employee Candidate	<input type="checkbox"/> Business Partner (Dealer, Supplier, etc.)
<input type="checkbox"/> Current Employee	<input type="checkbox"/> Customer
<input type="checkbox"/> Former Employee	<input type="checkbox"/> Other:
Your contact Department/Unit in our Company:	
Subject of the Communication: ..... .....	

.....

<input type="checkbox"/> I am a former employee <i>Please specify the years you worked in our Company:</i> .....	<input type="checkbox"/> I am an employee candidate (I made a Job Application) <i>Please specify the date on which you applied to our Company:</i> .....
<input type="checkbox"/> I am a customer <i>Please specify the shopping date and the relevant dealer of us:</i> .....	<input type="checkbox"/> I am an employee of a third party company <i>Please specify the company you work and your position.</i> .....
<input type="checkbox"/> Other: .....	

**C. Please specify your request within the scope of GDPR in detail.**

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

**D. Please select the method of notification for our response to your application:**

- I want it to be mailed to my address.
- I want to receive it by hand.
- I want it to be replied to my e-mail address that I sent with the form and is registered on your system.

(In case of receipt by proxy, a notarized power of attorney or a certificate of authority must be present and attached to this Application Form.)

This Application Form has been prepared to determine your relationship with our Company and to determine your personal data processed by our Company, if any, and to respond to your application correctly and within the legal period. For the determination of identity and authorization, our Company reserves the right to request additional documents and information (copy of identity card or driver's license etc.) in order to eliminate the legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data. In the event that the information about your requests you submit within the scope of the Application Form is incorrect and not up-to-date, or an unauthorized application is made, our Company assumes no liability for the claims arising from the wrong information or the unauthorized application.

**Applicant's:**

**First and Last Name** :.....,.....

**Application Date** :.....,.....

**Signature** :.....,.....